

Information for Customers

Introduction

For your convenience and to improve our efficiency, we have chosen to provide you with information about our company in this standard format. Our policy is not to respond directly to questionnaires other than with the information provided. Much of this data is readily available on our web site www.haltermann-carless.com but this pack includes our ISO and Insurance Certificates plus some additional information and links to relevant web site pages.

If you require any additional information or documents, your usual Haltermann Carless contact will endeavour to support you.

Keith Mead
Group SHE/QA Manager

Registered Office

Haltermann Carless UK Ltd
Cedar Court,
Guildford Road,
Leatherhead,
Surrey
KT22 9RX
Phone: 01372 360000
Fax: 01372 380400
UK-CustomerService@h-c-s-group.com
www.haltermann-carless.com

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Section 1 – Company Information

1.1 Company Information

- Established: 1859
- VAT Number: GB542 304 675
- Registration: 00429315 (Private Limited Company)

1.2 Insurance

Employers Liability Insurance: GBP 5,000,000
Public/Products Liability Insurance: GBP 5,000,000

1.3 Bank Details

Account Name: HALTERMANN CARLESS UK LTD

Bank Address: COMMERZBANK AG LONDON
30 GRESHAM STREET
LONDON
EC2V 7PG

Account No: GBP 30613630
EUR 30613631
USD 30613632

Sort Code: GBP 40-62-01
EUR 40-62-01
USD 40-62-01

Swift Code: GBP COBAGB2X
EUR COBAGB2X
USD COBAGB2X

IBAN No: GBP GB84 COBA 4062 0130 6136 30
EUR GB57 COBA 4062 0130 6136 31
USD GB30 COBA 4062 0130 6136 32

1.4 Employees

Total Employees (approx):	200
• Production:	28%
• Customer Service:	4%
• Technical:	8%
• Engineering:	8%
• SHE/QA:	2%

1.5 Other Key Facts & Statistics

<http://haltermann-carless.com/en/media/facts-figures>

Section 2 - Contacts

2.1 Management & Key Business Contacts

<http://haltermann-carless.com/en/about-us/group-structure>

2.2 SHE/QA Department Contacts

Keith Mead - Group SHE/QA Manager
Phone: 01255 509266
KMead@h-c-s-group.com

Vicky Challis – SHE Adviser
Phone: 01255 509271
VChallis@h-c-s-group.com

Liz Booker – QA Adviser
Phone: 01255 509218
LBooker@h-c-s-group.com

2.3 Certificated Management Systems

Quality Management System **ISO 9001:2008** applicable across the Group
Environmental Management System to **ISO 14001:2004** across the Group
Occupational Safety & Health Management System to **OHSAS 18001** in UK
Energy Management System **ISO 50001** across the Group

(Certificates attached)

2.4 Memberships

- **CEFIC** Responsible Care Program
- **CIA** Chemical Industries Association
- **CBA**
- **SIA** Solvents Industry Association
- **UKLA** UK Lubricants Association

Section 3 – Product Documents

3.1 Document Contacts

The documents available for our products include:

- Specifications
- Safety Data Sheets
- Exposure Scenarios
- Technical Data Sheets
- REACH Declarations

Your usual Haltermann Carless contact will be happy to provide you with any product documents you require.

3.2 Re-issuing Updated Documents

If you provide Haltermann Carless contact with a suitable generic e-mail address for SDS, Specifications & REACH, he/she will make arrangements for you to receive relevant updates for the products you purchase from Haltermann Carless. The documents will then automatically be sent to you when they are updated.

3.3 Document Enquiries & Contacts

If you have any technical enquiries about these documents please contact the appropriate team who will be happy to help.

- **Specifications & Technical Data Sheets:**
SpecsTeam@h-c-s-group.com
- **Safety Data Sheets:**
MSDSTeam@h-c-s-group.com
- **REACH Declarations & Exposure Scenarios:**
REACHTeam@h-c-s-group.com